

Facilities Technician

Full-time, year-round positions available

Riverside Park Conservancy is the non-profit conservancy that supports the New York City Parks Department in the care and restoration of Riverside Park, one of New York's flagship parks and a registered Scenic Landmark.

Riverside Park Conservancy is looking for an entry level facilities technician. This technician will perform physically demanding work, work with our gardeners, volunteers, interact well with the public, and be positive and flexible. This position reports to a park facilities supervisor.

Major Tasks and Responsibilities

- Maintain wood park benches throughout the park. Maintenance to include monitoring, power washing and painting at supervisor's direction.
- Use tablet-based service order and routing software to respond to requests for bench repair, maintenance and additions.
- Use tablet-based GIS software for mapping bench locations throughout the park.
- Install memorial plaques on benches as part of RPC bench plaque donation program. This will involve day to day involvement with RPC development staff, donors and the general public.
- Work with supervisor to schedule service order work in a timely manner and communicate completion of work via routing software to RPC admin staff.
- Assist the facilities supervisor with maintaining and advancing condition of ballfield, dog park areas, compost operations, vehicles and other park facilities.
- Grade, rake and replenish park surfaces as needed such as clay infields, tennis courts, and stone screenings.
- Pull weeds, mow, and edge with string trimmer regularly.
- Collect and remove trash and debris; sweep paths and stairs; install and maintain temporary fencing; remove snow and ice; operate and properly maintain tools and equipment.
- Perform other assigned duties as required.

Qualifications

- One year of experience facilities and ground management work.
- Ability to perform basic repair work, light carpentry work, cleaning and painting.
- Basic tech literacy and ability to communicate clearly and effectively in writing is a must. Prior experience working in the field with facilities maintenance software (ie Service Channel) is a plus but not required.

**Working
side by
Riverside**

- Must have a valid NYS driver's license and ability to work a 6:00 am to 2:30 pm work day. Flexibility to work during weekends throughout the year and occasionally evenings for special events.
- Familiarity with power tool operation and maintenance.
- Must be able to lift 40 pounds and work and maneuver outdoors (in all weather conditions) on the 400-acre property's often difficult terrains.

To Apply: Please submit your **resume and cover letter** via email to jobs@riversideparknyc.org with 'Facilities technician' in the subject line.

Riverside Park Conservancy provides a competitive benefits package, including 401(k), health care and paid time off. Salary is commensurate with experience. *Riverside Park Conservancy is an Equal Opportunity Employer and does not discriminate based on race, color, national origin, sex, religion, age, disability, sexual orientation, gender identity, veteran status, height, weight, or marital status in employment or the provision of services or any other category protected by law.*

**Riverside Park
Conservancy**